

Breckenridge History Job Opening: School Programs Lead job description

Mission: Breckenridge History enhances our community's future by discovering, preserving, and sharing our diverse and extraordinary history.

Vision: Breckenridge History is a community supported, nationally recognized leader in local historic preservation, historical interpretations, and tourism.

Job Summary: Breckenridge History is seeking an individual to lead tours of historic sites and museums throughout the year for students ranging from 3 years old through high-school age. Training for each topic, including shadowing an active session will take place prior to leading. Detailed curriculum and supplies are provided for each program. This position would also lead our free afterschool program, which runs on Wednesdays during the school year. There will also be opportunities to lead in-class programming during the school year throughout Summit County. The ideal candidate will be able to work independently and manage small classroom sizes with the assistance of support staff. Must have reliable transportation and be willing and able to pass background checks through Breckenridge History and the Summit School District. This position is part time with a variable schedule (5-15 hours per week) and located in Breckenridge, CO. \$21-25/hr depending on experience. Schedule has some flexibility and includes paid sick time. The ideal candidate would be able to start in May 2025.

Responsibilities and Duties

- Lead tours at museums and outdoor exhibits
- Lead hikes and gold-panning sessions during the summer
- Lead afterschool programs at schools on a variety of history topics
- Collect materials for different programs and bring them to and from the administrative offices

Qualifications and Skills

- Must pass a pre-employment criminal background check and Summit School District volunteer background check
- Candidates must be able to hear, understand, read, and write the English language to perform essential job functions effectively. Ability to speak and understand Spanish is helpful.
- Ability to work independently and lead a team of 1-2 staff members
- Ability to drive to schools throughout Summit County
- Ability to use a computer/tablet and mobile device

- Good student and classroom management skills
- Preferred: High school diploma or equivalent
- Physical demands: Lift 10-20 pounds; stand for 2-3 hours at a time; perform repetitive motions of the arms, elbows, wrists, hands and fingers; and speak in-person for 2 hours at a time.